

Office/Scorers/Secretary	At all shows
Judges	Richard
Entries Sec.	Richard/Denise
H and S & Risk assessments	Mary
Accounts	Louise
Paramedics	Richard
Competitors Nos and declaration sheets	Club 1 person AM/PM therefore 2 needed
Competitors running order <i>1 per arena</i>	Sue
Scorers	HCTG 6 people all day
Scoreboard	HCTG 4 people all day
Timetable/running orders/times	Secretary
Awards rosettes and trophies	HQ
Arranging Prize giving/rosettes etc.	Denise/Jann/Mary/Richard
Public Address etc.	Richard
Powerpoint for Scorers	Richard
Photographer	Booked
Caterers for judges	Secretary

Toilets <i>Additional toilets</i>	Sue
Plan of site	Secretary
Vacc checkers	Club 2 people AM/PM therefore 4
Briefing to Vacc checkers	Secretary
DRESSAGE	This is now req. at 3 competitions winter SJ/summer show and winter dressage
Arena setting up	Club 6 arenas at summer dressage and at the IDE who knows how many
Writers <i>to provide 1 flask of hot water</i>	Club 1 writer per arena AM/PM perhaps 12 needed
Arena stewards	Club 1 per 2 arenas AM/PM perhaps 6 needed
1 x Tack check per 2/3 arenas <i>with up to date rule book</i>	Club 1 per 2 arenas AM/PM perhaps 6 needed
Runners to collect dressage sheets	Club 2 people AM/PM perhaps 4 needed
Car/box parking Gate Stewards	Club 2 AM/PM therefore 4 req.

SHOW JUMPING	This is now req. at 4 competitions winter SJ, Showcross, 1DE and summer SJ
Arena setting up	Club 3 arenas at summer/winter SJ. 1 arena at 1DE/showcross.
Writers <i>to provide 1 flask of hot water</i>	Club 1 writer per arena AM/PM perhaps 6 needed at winter/summer SJ. 2 needed at 1DE/showcross.
1 x Arena steward	Club 1 per arenas AM/PM perhaps 6 needed at winter/summer SJ. 2 needed at 1DE/showcross.
1 x Tack steward <i>with up to date rule book</i>	Club 1 per arenas AM/PM 6 needed at winter/summer SJ and 2 needed at 1DE/showcross.
Runners to collect SJ sheets	Club 1 AM/PM therefore 2 req.
Course Builder	Secretary
Car/box parking Gate stewards	Club 2 req AM/PM therefore 4
Arena Party on the day	Club 2 req AM/PM therefore 12 needed
X-C	This is now req. at 3 competitions Hunter Trial, Showcross and 1DE
Controller	Richard
XC course to be open by 2pm day before	
Flagging and dressing of courses	Club or venue who knows how many are needed
Course builder and fence repair	Venue?
Fence Judges	All competing Clubs 20+ fences 2 per fence AM/PM unless they judge 2 fences therefore 40

Briefing of Fence Judges	Richard/White Rose Team
Starters	White Rose starting team
Tack check <i>with up to date rule book</i>	White Rose starting team
Timers	White Rose
Commentator	Club 1 person AM/PM therefore 2 needed
Runners to collect FJ sheets	Club 1 person AM/PM therefore 2 needed
Public Address etc.	Richard
Radios	Richard
Whistles, fence pads, flags	Secretary
Stop watches & timing equipment	Mary
Vets	Richard